



**SAMPLE COPY -  
FOR INFORMATIONAL PURPOSE ONLY**

**Subcontractor Application for Payment**

Subcontractor:                     (name of company)                    

Project:                     (name of project)                    

Payment Request No.:                     (ex.) 1                    

Period: \_\_\_\_\_ to \_\_\_\_\_

**STATEMENT OF CONTRACT ACCOUNT:**

1. Original Contract Amount	\$	<u>62,000.00</u>
2. Approved Changes (Net) (Add/Deduct)	\$	<u>2,000.00</u>
3. Adjusted Contract Amount (As per attached breakdown)	\$	<u>64,000.00</u>
4. Value of Work Completed to Date: (As per attached breakdown)	\$	<u>500.00</u>
5. Value of Approved Change Orders Completed to Date: (As per attached Breakdown)		<u>\$0</u>
6. Material Stored on Site: (As per attached breakdown)		<u>\$500.00</u>
7. Total (4 + 5 + 6)	\$	<u>1,000.00</u>
8. Less Amount Retained:                      10%	\$	<u>100.00</u>
9. Total Less Retainage	\$	<u>900.00</u>
10. Total Previously Paid (Deduct)	\$	<u>-</u>
11. AMOUNT OF THIS REQUEST	\$	<u>900.00</u>
12. A sales tax report is required? Yes _____ (copy attached) No _____		

**CERTIFICATE OF THE CONTRACTOR:**

I hereby certify that the work performed and the materials supplied to date as shown on the above represent the actual value of accomplishment under the terms of the Contract (and all authorized changes thereto) between the undersigned and \_\_\_\_\_ relating to the above referenced project.

I also certify that payments, less applicable retention, have been made through the period covered by previous payments received from Landmark Builders to (1) all my sub-subcontractors and (2) for all materials and labor used in or in connection with performance of this subcontract. I further certify I have complied with Federal, State and local tax laws, including Social Security laws and Unemployment Compensation laws and Workmen's Compensation laws insofar as applicable to the performance of this Subcontract.

Date \_\_\_\_\_ Subcontractor \_\_\_\_\_

**Landmark Builders of SC, LLC**

Do Not Write In this Space

Job No. \_\_\_\_\_

Cost Code \_\_\_\_\_

Amount \_\_\_\_\_

Approved \_\_\_\_\_

Signed Contract: Y/N Deficient Ins. Y/N

S/C - P/O - C/O Forthcoming Yes or No



SCHEDULE OF VALUES

Project Name:

Project ID No:

Application No:

Application Date:

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A Item No.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE) 10%
			FROM PREVIOUS APPLICATIONS	THIS PERIOD		% (G / C)			
1	<b>EXAMPLE:</b>					\$ -		\$ -	\$ -
2	DEMOLITION 1ST FLOOR	\$1,000		\$500		\$ 500	50%	\$ 1,000	\$ 50
3	DEMOLITION 2ND FLOOR	\$1,000				\$ -		\$ -	\$ -
4	ROUGH-INS 1ST FLOOR					\$ -		\$ -	\$ -
5	MATERIAL	\$5,000			\$500	\$ 500	10%	\$ 4,500	\$ 50
6	LABOR	\$10,000				\$ -		\$ -	\$ -
7	ROUGH-INS 2ND FLOOR					\$ -		\$ -	\$ -
8	MATERIAL	\$5,000				\$ -		\$ -	\$ -
9	LABOR EQUIPMENT	\$10,000				\$ -		\$ -	\$ -
10	FIXTURES 1ST FLOOR					\$ -		\$ -	\$ -
11	MATERIAL	\$10,000				\$ -		\$ -	\$ -
12	LABOR	\$2,500				\$ -		\$ -	\$ -
13	FIXTURES 2ND FLOOR					\$ -		\$ -	\$ -
14	MATERIAL	\$10,000				\$ -		\$ -	\$ -
15	LABOR	\$2,500				\$ -		\$ -	\$ -
16	CLOSEOUT DOCUMENTATION	\$5,000				\$ -		\$ -	\$ -
17	CHANGE ORDER #001	\$2,000				\$ -		\$ -	\$ -
18						\$ -		\$ -	\$ -
19						\$ -		\$ -	\$ -
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28						\$ -		\$ -	\$ -
29						\$ -		\$ -	\$ -
30						\$ -		\$ -	\$ -
<b>TOTALS</b>		<b>\$64,000</b>		<b>\$500</b>	<b>\$500</b>	<b>\$1,000</b>	<b>2%</b>	<b>\$63,000</b>	<b>\$100</b>